

Washington State Elections Weekly

January 7, 2015



Welcome, New Auditors!

Welcome and best wishes to our brand new Auditors. Washington State is lucky to have each of you at the helm in your respective counties. For those of you I don't know, I look forward to meeting you soon. If you haven't already, expect to be bitten by the elections bug. This is a very rewarding and enriching career. Collectively, we make democracy happen for nearly 4 million voters across this great state.

Don't hesitate to contact me if you have any questions, comments, or concerns. We've included links below for the three of you that have been featured in recent news articles. **Congratulations and welcome aboard!**

Clallam County Auditor [Shoona Riggs](#)
Grant County Auditor Michele Jaderlund
Jefferson County Auditor Rose Ann Carroll
Kitsap County Auditor [Dolores Gilmore](#)
Lewis County Auditor Larry Grove
Pacific County Auditor Joyce Kidd
Skamania County Auditor Robert Waymire
Yakima County Auditor [Charles Ross](#)

FVAP Wants Your Feedback

[The Council of State Governments'](#) Director of Overseas Voting Initiative, Kamanzi G. Kalisa sends this message:

Happy New Year everyone, I hope all is well!

In preparation for the federal 2016 elections, [FVAP is requesting content](#), wording and usability feedback concerning the existing [Federal Post Card Application](#) and [Federal Write-In Absentee Ballot](#). No changes have been made to either form since 2013. The ultimate goal of this review process is to ensure that both forms are intuitive, easy to use and allow eligible voters to provide all required information on the first submission.

Comments and feedback must be submitted by **January 20, 2015** using the Federal eRulemaking Portal: <http://www.regulations.gov>.

Please feel free to contact me directly if you have any additional questions or concerns.

Thank you,
[Kamanzi](#)

Question of the Week | PDC Information

We've recently received this question from counties conducting February Special Elections.

Question: "Do I need the PDC statement on my special election ballots? I only have one measure on them."

Answer: Yes, the statement must be printed on all ballots. Why? [RCW 29A.36.161\(1\)\(b\)](#) requires the information be printed at the top of each ballot, or, in a prominent position on both the ballot envelope and the materials that accompany the ballot. The Legislature wants voters to know where to locate information about sponsors and supporters of measures as well as candidates. For additional information, see our Clearinghouse, [PDC Information and Ballot Materials](#).

Register | COOP with the Expert, part 1

Has your county been participating in our COOP training series? Don't miss this upcoming webcast, "COOP with the Expert, Part 1," featuring Bob Bippert, Emergency Response Manager. [Register now](#) to receive a calendar invite from C&T. Bob will make recommendations for your [COOP template](#), share effective methods for preparedness, and set the stage for this spring's in-person regional workshops, "COOP with the Expert, Part 2." (TBA)

Renewal Deadline | Jan 31

It's that time of year—and you won't find paper applications on our website anymore! Your [online certification application](#) sends a request for approval to your County Auditor. Once approved, the application is forwarded to CTSupport for further review.

To renew, you need 18 training hours completed in 2014 – 6 hours provided by an [approved sponsor](#) and 12 hours related to your job position. Please track your own "surplus" hours for next year. See the [renewal requirements](#).

If your 2014 application has already been approved by OSOS, you'll receive your Election Administrator Card and Letter from Secretary Wyman in February. Please forward this information to all election administrators in your office—thank you!

Newbies

Before starting an online certification application, new administrators must first complete all [initial certification requirements](#). However, newbies are always welcome to register online for OSOS [trainings](#).

This year’s **Elections 101** course will likely be held in April. This 2-day orientation provides a comprehensive introduction to the elections process. Stay tuned for registration information in the *Elections Weekly*.

Voters’ Pamphlet improvements

In the spirit of continued improvements, OSOS has set up 2014 Voters’ Pamphlet debrief meetings with everyone involved with the distribution and translation of state pamphlets. The goal is to work together to minimize delivery and translation issues and improve the timeliness and quality of the pamphlets we and our county partners provide to Washington residents.

New Voter Registration Forms!

As we print the new Voter Registration Forms, a special thanks are in order to all who helped: Yolanda Arellano in Yakima County and Christina Labra for their review of the Spanish translation; Beth Ratzlaff and King County translators for their review of the Chinese and Vietnamese translations; Rebecca Glasgow in the Attorney General’s office and Katie Blinn for their policy advice; Randy Newton for updating county contact information; Lindsay Pryor for her expert design work, and Tami Davis for thoroughly reviewing and approving final artwork for 9 language versions.

Printed forms should hit county offices in the next few weeks and all languages will soon be posted online. Collection of these new forms will kick off a new process to track agency voter registration efforts, so stay tuned for information about training.

Job Announcement | Clallam County

Clallam County has an opening for a full-time [Elections/Recording Manager](#) in the Auditor’s Office. The position closes on January 12 at 4:30 p.m., postmarks are accepted.

The position plans, organizes, coordinates, and carries out all phases of the election process in accordance with Federal, State, and County laws; assures the efficient and effective utilization of personnel, funds, materials, facilities and time; accomplishes short-term and long-range goals; implements and maintains sound organizational practices to assure optimum services to the community, and performs related duties as assigned. The equivalent to a Bachelor’s degree from an accredited college or university with major course work in political science, English, or a related field is desirable. Three years of responsible experience in the election process is preferred.

The complete job announcement and application packet can be:

- Downloaded from the [Job Listings page](#) of the County website.
- Picked up from Clallam County Human Resources Department (223 E 4th Street, Port Angeles, WA 98362).
- Mailed to you by calling the Clallam County Jobs Line, (360) 417-2528, and requesting an application.

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